

**City of Stayton
City Council Meeting Minutes
July 20, 2015**

LOCATION: STAYTON COMMUNITY CENTER, 400 W. VIRGINIA STREET, STAYTON

Time Start: 7:00 P.M.

Time End: 7:47 P.M.

COUNCIL MEETING ATTENDANCE LOG

COUNCIL	STAYTON STAFF
Mayor Henry Porter	Alissa Angelo, Deputy City Recorder
Councilor Priscilla Glidewell	Keith Campbell, City Administrator
Councilor Ralph Lewis	Katinka Bryk, Library Director (joined at 7:05 p.m.)
Councilor Jennifer Niegel (excused)	Dan Fleishman, Director of Planning & Development
Councilor Brian Quigley	Lance Ludwick, Public Works Director
Councilor Joe Usselman (excused)	Rich Sebens, Police Chief
	Christine Shaffer, Finance Director
	David Rhoten, City Attorney

AGENDA	ACTIONS
REGULAR MEETING	
Announcements a. Additions to the Agenda b. Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc.	None None
Presentations / Comments from the Public a. Employee and Police Recognition	<p>Chief Sebens recognized Officer Jason Meeker for earning his Advanced Certification and Officer Paul Eves for earning his Intermediate Certification.</p> <p>City Administrator Keith Campbell recognized four employees for their years of service with the City of Stayton:</p> <ul style="list-style-type: none">• Elizabeth Baldwin, Utility Billing Clerk• Officer Paul Eves• Officer Timothy Hankins• Christine Shaffer, Finance Director <p>He also gave recognition to four additional employees for their achievements in the past year:</p> <ul style="list-style-type: none">• Michelle Ash, Court Clerk• Michael Brash, Sr. Engineering Technician• Lieutenant Charlie Button• Kelli Stevens, Public Works Administrative Assistant

Consent Agenda a. June 6, 2015 City Council Minutes b. Retirement Plan Pension Funding Policy	Motion from Councilor Quigley, seconded by Councilor Lewis, to approve the Consent Agenda. Motion passed 3:0.
Public Hearing	None
Unfinished Business Resolution No. 934, Initiating Vacation of Alleys a. Staff Report – Dan Fleishman b. Council Deliberation c. Council Decision	Mr. Fleishman reviewed the staff report included in the Council packet. Brief discussion of the notification process for those impacted by the passage of the Resolution. Motion from Councilor Lewis, seconded by Councilor Quigley, to approve Resolution No. 934 as presented. Motion passed 2:1 (Glidewell).
New Business Ordinance No. 983, Amending SMC 5.12 to Ban “Marijuana Establishments” within the City of Stayton and Resolution No. 933, Referring Ordinance No. 983 “Marijuana Establishments” to the Voters a. Staff Report – Keith Campbell b. Council Deliberation c. Council Decision	Due to the absence of two councilors, Mayor Porter stated only discussion would occur this evening. Mr. Campbell reviewed the options included in his staff report. At this time, there are two potential establishments that would be exempt from the ban and grandfathered in. Brief Council discussion of the locations that would be grandfathered in. This topic will return at the next Council meeting for further discussion and a decision.
Staff / Commission Reports Finance Director’s Report – Christine Shaffer a. June 2015 Monthly Finance Department Report Police Chief’s Report – Rich Sebens a. June 2015 Statistical Report Public Works Director’s Report a. June 2015 Operating Report	Ms. Shaffer reviewed her monthly report and there was brief discussion regarding the City’s shut-off policy. Chief Sebens reviewed his report and gave a reminder that National Night Out is August 4 th . Mr. Ludwick briefly spoke about algae issues in other communities and explained the steps the Water Department is taking to test and ensure our water is safe.

Library Director's Report – Katinka Bryk a. June 2015 Activities	Ms. Bryk gave a brief update on the Library.
Planning & Development Director's Report – Dan Fleishman a. June 2015 Activities Report	Mr. Fleishman briefly reviewed his staff report.
Presentations / Comments From the Public a. Rese Bourdeau, 525 Mill Stream Woods	Ms. Bourdeau encouraged the Council to be open minded as they consider the marijuana issue.
Business from the City Administrator a. Cost of Living Adjustments (COLA) – July 1, 2015	No further discussion.
Business from the Mayor	None.
Business from the Council	Councilor Glidewell inquired about the status of further information on the Fire Standby Charge brought up at the previous meeting. Staff is compiling information on this and will share with the Council when complete.
Future Agenda Items – August 3, 2015 a. Pioneer Park Bid Award b. Survey Results c. Weed Ordinance d. Marijuana	

APPROVED BY THE STAYTON CITY COUNCIL THIS 3RD DAY OF AUGUST 2015, BY A 4:0: ^(Glidewell abstained) VOTE OF THE STAYTON CITY COUNCIL.

Date: 8/3/15

By: Henry A. Porter
Henry A. Porter, Mayor

Date: 8/3/15

Attest: Keith D. Campbell
Keith D. Campbell, City Administrator

Date: 8/4/15

Transcribed by: Alissa Angelo
Alissa Angelo, Deputy City Recorder

